

Job Title	<i>Manager Finance & Accounts</i>
Reporting Manager	<i>CFO – Chief Finance Officer</i>

Job purpose

Effective utilization of funds to meet timely business needs/requirements by following policy & procedure of organization and ensure to fulfill statutory compliances.

Duties and responsibilities

- *Timely response & clearance of issues*
- *Adherence to Compliance within time bounds*
- *Timely preparation of reports and analysis /GL Scrutiny & Expenditure Analysis*
- *MIS, Auditing & Finalization of Accounts*
- *Departmental Manual & Review Mechanism*
- *Banking & Fund Management*

Qualifications

Professional Certification	<i>If Any</i>
Education	<i>Min. Bachelor's Degree CA ICWA Advanced degree preferred</i>
Experience	<i>Minimum of five (5) years of experience</i>
Language skills	<i>English, Regional Language</i>
Other Skills	<i>Proficient in MS Applications (Word, Excel, Power point), Project Management Skills, Problem Solving and Organizational Skills, Expert knowledge</i>

Job Location

Hyderabad, Telangana